

Registration & Tuition Fees

- One registration form must be completed by the parent or guardian for each child.
- Provided details will only be used in case of emergency, unforeseen cancellation of class, etc.
- There is an annual registration fee of \$30 per child.
- Trial classes are \$30. If your child enrolls afterwards this fee will be transformed into a paid registration fee.
- Tuition fees are by the term and pro-rated
- We offer a 5% siblings discount.
- Enrolment and tuition fees are due when you enrol.
- We accept cash, nets or cheques. Please make your cheques payable to:
TANGLIN ARTS STUDIO PTE. LTD.
- Class schedules and prices are on our website or you can ask our office staff for a copy.
- Mommies and Me Classes are \$25 for walk-in or \$200 for a 10 times card – no registration fee.
- Adult Classes are \$15 for walk-in or \$130 for a 10 times card – no registration fee.

Make-up Classes

We offer two make-up lessons per term. We kindly ask you to:

- Call or e-mail in advance to inform us, that your child is unable to attend their class.
- Fix a make-up lesson with us. We will try to arrange the make-up lesson on your preferred day.
- Please inform the teacher on the day, that your child is doing a make-up.

Dropping a class

If your child has to drop a class because of leaving Singapore or illness please inform us via e-mail. If you give us a two week notice, we will consider to refund the tuition fee. In General there will be no refund for the last 4 weeks of term.

Class Etiquette

- Please stay until your child's class has started, as you are responsible for your child until then. For the same reason we ask you to collect your child promptly after their class from inside the studio.
- If you are running late, please give us a call so that we can let your child know that you are on your way. Someone will remain at the studio until all children have been picked up.
- Parent-teacher talks might delay the start of the following class as many classes run without a break in between. If you plan to speak to your child's teacher please let us know in advance, so that we can arrange this for you.
- Please wait outside the studios until the teacher opens the door.
- Parents are not allowed to watch inside the studios, as this distracts the students.
- Students are not allowed to bring food into the studio. We have a shelf for storage of bags in the waiting area.
- However, we encourage children to bring their water bottles into the studio.
- Please do not wear outdoor shoes inside the studios. We offer a shelf outside where you can leave your shoes.
- Please ensure that your child has been to the toilet before their class. Toilets are located next to the studio. We will accompany young children to the toilet and keep track of those, who are old enough to go on their own.
- Siblings can only attend classes, if they are enrolled themselves.
- Please be considerate while waiting in the corridor. We do provide some magazines for adults and toys for waiting siblings. Children must be supervised at all times.